

City of Tamarac
Interoffice Memorandum
Public Services Department

To: Michael C. Cernech, City Manager
Thru: Troy Gies, Budget and Contracts Manager
From: Jack Strain, Director of Public Services
Date: January 21, 2020
Re: Temp. Reso. #13397 – Award of Design Contract RFQ #19-26Q for
Sunset Point / Veteran's Park Renovations

Recommendation:

I recommend the City Commission approve the award of RFQ No. 19-26Q to and authorize an Agreement with CPZ Architects, Inc. for the design of Sunset Point / Veterans Park Renovations for an amount not to exceed \$256,205.00 plus a budget for reimbursables of \$2,500.00 for a total contract cost of \$258,705.00, a contingency in the amount of \$25,870.50 (10% of the contract cost) will be added to the project account, for a total project budget of \$284,575.50.

Issue:

Award of Design Contract RFQ #19-26Q to CPZ Architects, Inc. for Sunset Point / Veterans Park Renovations.

Background:

In a continued effort to provide for the recreational and leisure needs of Tamarac residents and visitors, periodic updates of Parks and Recreation Facilities are required.

The existing restrooms at Veterans and Sunset Point Park are requiring replacement due to age and condition. In addition, both parks have seen significant increases in usage; and the replacement facilities will be designed to meet the increased demand; and will replace this critical part of the Parks and Recreations infrastructure to ensure ongoing usage and enjoyment of these popular parks.

In addition to the improved restroom facilities; the proposed project will increase car parking at both parks, upgrade the Veterans monument, and provide space for the Farmers Market booths off of the parking lot.

The City of Tamarac advertised RFQ# 19-26Q for the design of the Sunset Point / Veterans Park Renovations on July 19, 2019. As a result of the solicitation, a total of six (6) firms responded and submitted proposals, as follows:

CPZ Architects, Inc.
West Architecture & Design, LLC
ACAI Associates, Inc.
Saltz Michelson Architects, Inc.
Gallo Herbert Architects
Synalovski Romanik Saye Architects

The Evaluation Committee (EC), comprised of the Parks and Recreation Director, Assistant Parks and Recreation Director, Assistant Public Services Director / Capital Projects Manager, the Senior Project Manager, Public Services Superintendent, Budget Manager, and Senior Procurement Specialist, evaluated responses to Step 1 Request for Proposal to identify firms with the best applicable experience and capabilities for the project. The EC selected three (3) firms to prepare and submit Step 2 Proposals, which included the following firms:

CPZ Architects, Inc.
Saltz Michelson Architects, Inc.
ACAI Associates, Inc.

The short-listed firms were requested to make formal presentations. Following these presentations, it was determined by the Selection and Evaluation Committee that CPZ Architects, Inc., best meets the needs of the City.

CPZ Architects' proposal reflected a very good understanding of the project along with a creative design idea that provides the best site needed. In addition, the CPZ Architects team displayed extensive expertise in similar type parks and recreation projects.

A meeting was held with CPZ Architects and their civil consultant to negotiate the cost and scope of services of the contract for the design. Design elements of the projects include new 720 SF restroom buildings at each park, an additional 36 parking spaces at Sunset Point Park, a reduction of boat trailer parking spaces at Veterans Park and an increase of car parking. In addition, the Veterans monument will be upgraded and space for the Farmers Market booths will be added off the parking lot.

Contract Summary:

Scope of Project:	Sunset Point / Veterans Park Renovations
Type of Project:	Architectural/Engineering Design Services
Contractor:	CPZ Architects, Inc.
Contractor Location:	Plantation, Florida
Contract Cost:	\$258,705.00, a contingency in the amount of \$25,870.50 (10% of the contract cost) will be added to the project account, for a total project budget of \$284,575.50

CPZ Architects, Inc. is certified as a County Business Enterprise (CBE) by Broward County.

Fiscal Impact

Funding for the project exists in Project Number PW20F, in Account Number 310-7002-572.30-10 with an available balance of \$2,259,627.00 for the combined projects (PW18E – Sunset Point Parking; PW19C – Sunset Pt / Veterans Restrooms; and PW20F – Veterans Memorial Wall). Per RFQ No. 19-26Q, the contract amount not to exceed \$258,705.00, a contingency in the amount of \$25,870.50 (10% of the contract cost) will be added to the project account, for a total project budget of \$284,575.50.

Although no significant issues are anticipated, the contingency is reasonable considering the nature of the project. The design services cover three separate projects, and may result in work beyond the original scope and the contingency would allow for the timely and safe conclusion of the project. Expenditure of the contingency would require approval of the City Manager.