

**City of Tamarac
Interoffice Memorandum
Community Development**

To: Michael C. Cernech, City Manager
From: Maxine Calloway, Community Development Director
Date: August 10, 2020
**Re: Approval and Ratification of the Subrecipient Agreement for \$255,000 of
Coronavirus Relief Funds (CRF); Temp. Reso. No. 13479**

Recommendation: The Director of Community Development recommends that the City Commission approve and ratify the Subrecipient Agreement with Florida Housing Finance Corporation (FHFC) to receive \$255,000 in Coronavirus Relief Funds (CRF).

Issue: Due to the economic impact caused by COVID-19, the SHIP Mortgage, Rent and Utility Assistance Program was created. Due to limited funding and income restrictions for the SHIP funded program, some impacted residents were not assisted. The State of Florida desires to assist residents by appropriating CARES Act funds to local governments for housing assistance to include mortgage, rent, re-housing and utility assistance. FHFC, a state agency, will oversee distribution and implementation.

Background: On April 27, 2020 the SHIP Mortgage, Rent and Utility Assistance Program opened for applications. Due to overwhelming response (165 applications), the application period closed on May 1, 2020. The demand for assistance to additional residents increased. The Residential Assistance Program mimics the SHIP Mortgage, Rent and Utility Assistance Program with regards to the application and documentation processes. However, the new Residential Assistance Program allows for household income up to 120% of the Area Median Income. Applications were accepted from June 29, 2020 to July 6, 2020 and 121 applications were received.

Many residents across the state remain in financial despair due to the continuing effects of the economic downturn. Governor Ron DeSantis vetoed the entire SHIP appropriation that was recommended by the House and Senate. In lieu of SHIP funds, FHFC has allocated \$255,000 of CRF funds to the city for “ship-like” activities. The activities will include mortgage, rent, re-housing and utility assistance, see Guidelines-FAQ (Exhibit B) for more information. Assistance is retroactive to March 1st, 2020 and will expire on December 30th, 2020. To expedite assistance to residents, FHFC has allowed for subrecipients to utilize a self-certification process.

Both the City Attorney and the Procurement Division has reviewed the Subrecipient Agreement and find it to be a standard agreement with reporting requirements and have offered no comments or changes to the document. The Subrecipient Agreement, attached hereto as Exhibit A, was signed by the City Manager on August 4, 2020, and subsequently the General Counsel for FHFC, in order advance the funds to the City.

Advertising efforts will begin the week of August 17, 2020: A Notice of Funding Availability (NOFA) will be posted on the City’s website, NOFA sent out via email blasts to all subscribers

and posted on all social media outlets. Additionally, the Public Information Office will assist with email blasts, and social media posts.

Fiscal Impact: There is no impact to the general fund. However, there is a \$255,000 positive impact created by CRF funds with a 10% administrative cost allowance. This item supports strategic goal #4 “Tamarac is Vibrant”.



Maxine A. Calloway,
Director of Community Development

MC/ccc

Attachments:

Temporary Resolution #13479

Exhibit A – Subrecipient Agreement

Exhibit B – CRF Housing Assistance Program FAQ