

**CITY OF TAMARAC  
INTEROFFICE MEMORANDUM  
CITY CLERK'S OFFICE**

**TO: Michael C. Cernech,  
City Manager**

**DATE: February 23, 2021**

**FROM: Jennifer Johnson, CMC  
City Clerk**

**RE: TR13544 – Selection of Sister  
Cities Committee Members**

**RECOMMENDATION:**

I am requesting TR13544 – Selection of Sister Cities Committee Members be placed on the March 10, 2021, Commission agenda for consideration.

**ISSUE:**

The City Commission established, by Ordinance No. O-2020-002, the Sister Cities Committee (Committee), and further amended by Ordinance No. O-2021-006. O-2021-006 reduced the number of appointments from seven (7) to five (5), with each elected official selecting one person as a member of the Committee.

The City Clerk's Office marketed for resident applicants through the use of social media, the City's website, at City Hall, and advertisements published in the Sun Sentinel.

Following the completion of those marketing plans, the City Clerk's Office received a total of 18 applications. The members of the City Commission were provided the applications in accordance with Section 2-58 of the City's Code, and the City Manager directed the City Clerk to draft legislation appointing the following individuals to the Committee.

<b><u>Name of Appointee</u></b>	<b><u>Committee</u></b>	<b><u>Commission District</u></b>	<b><u>Term Ending</u></b>
Patricia Parkins	Sister Cities	1	Nov. 5, 2024
Delvin Rogers Sr.	Sister Cities	2	Nov. 8, 2022
Jacqueline Campbell	Sister Cities	3	Nov. 5, 2024
Adam Reynolds	Sister Cities	4	Nov. 8, 2022
Jay Koutcher	Sister Cities	At Large	Nov. 8, 2022

The above listed members of the Committee shall serve terms concurrent with their appointing Commissioner, or until such time new appointments are made.

**BACKGROUND:**

Division 13: Sister Cities Committee - Sec. 2-234.31. - Creation.

There is created and established a sister cities committee which shall be a permanent agency of the city and which shall consist of ~~seven (7)~~ five (5) members appointed by the city commission.

Sec. 2-58(d )The City Clerk shall review the list of prospective members submitted by the Mayor and each Commissioner, and develop a list of proposed members for each respective advisory board and committee. In the event the Mayor and Commissioner nominate the same individual for the same board or committee, the Commissioner's nomination shall take precedence, and the City Clerk shall move to the next individual on the Mayor's list. Once the list of regular members and alternate members is prepared, the City Clerk shall forward the lists to the City Manager for inclusion on an upcoming City Commission agenda.

Sec. 2-58(g) (g) For boards or committees with five (5) regular members the mayor shall appoint one (1) member from the city at large, and each commissioner shall appoint one (1) individual who meets the qualification requirements for the specific advisory board and/or committee.

**FISCAL IMPACT:**

No fiscal impact to the City.

District

ATTACHMENT(S)

Applications for the selected members, and applications for the seventh (7th) member.